Meeting Host, make sure that:

1. Speakers of different languages are joined from separate devices. If participants on separate devices are in the same room, they should all wear headphones and mute themselves whenever they are not speaking.

2. There is a microphone icon instead of a telephone icon next to every participant's name in the Participants list.

3. Chromebook and Linux users clicked on "Join from your browser" instead of "Open Zoom.us" or "Open Zoom Meetings" when they joined the meeting.

For computer users, if interpretation icon still does not appear after enabling, make sure that:
1. Their Zoom window is expanded to fill their whole screen *OR* they see three dots that say "More" and that "Interpretation" appears in the list of options when they click on those three dots.
2. They leave the meeting and rejoin by clicking on the "Join from your browser" link *OR* they join from another device.

INSTRUCTIONS FOR SELECTING A LANGUAGE CHANNEL IN ZOOM
SCRIPT

To be read by the host and interpreted consecutively BEFORE activating Language Interpretation Mode.

In a moment, I am going to activate Language Interpretation Mode.

If you are on a computer, click on the world icon that says "Interpretation" at the bottom right of your Zoom window, then select your language. If there is no icon, click on the three dots that say "More" and select "Interpretation" from the list of options.

If you are on a tablet or smartphone, touch the screen for the options to appear, touch the three dots that say "More" at the top or bottom right of your Zoom window, select "Language Interpretation," select your language, then touch "Done." If the dots that say "More" don't appear on your smartphone, swipe your finger from right to left across the other icons at the very bottom of the screen until they appear.

If you do not select a language channel, you will not be able to hear the interpreter.

Activating Language Interpretation Mode now. Please select a language channel. [Give time for interpreter to interpret this last part before activating.]

End of script.